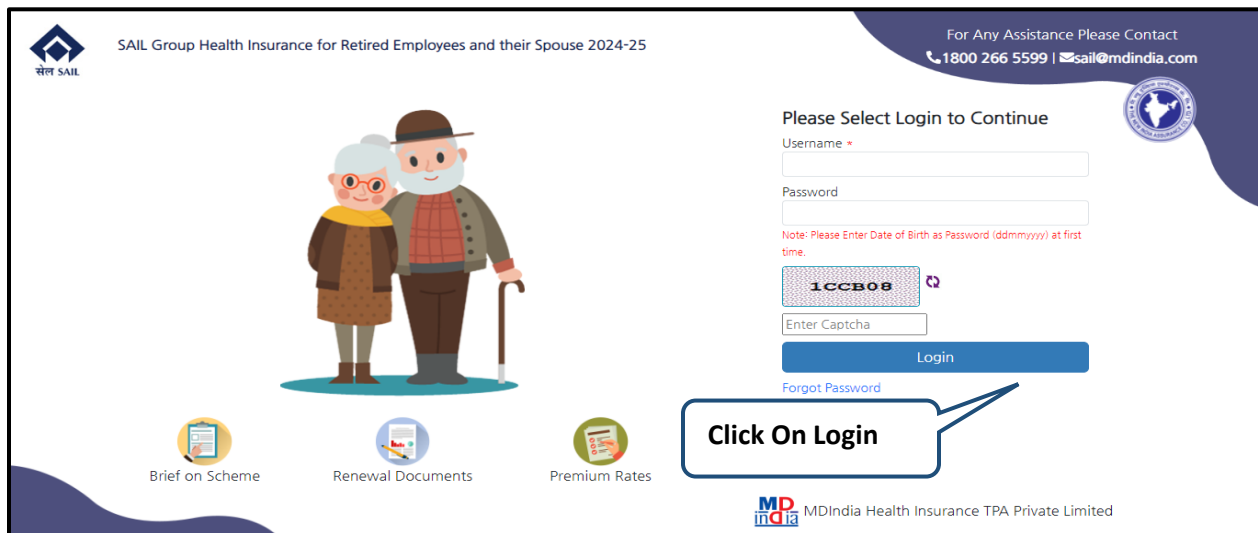


## Step wise procedure for premium payment for SAIL Medclaim Scheme 2024-25

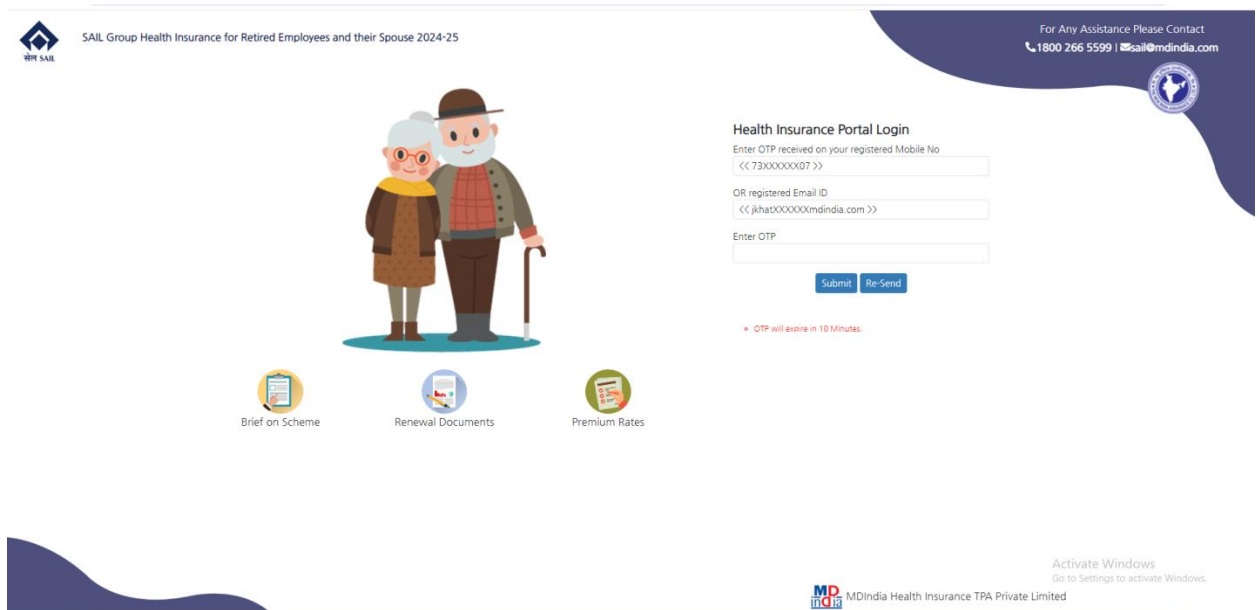
1. Please enter this URL <https://sailEnrollment.mdindia.com> in web browser. As seen in Figure 1, this will redirect the members to the Login Page.

Enter valid user name and password and click on “Login” tab.

For the first time login, password by default will be in **DDMMYYYY** format.



Members will be redirected to the OTP page, as seen in figure below.





## Steel Authority Of India Ltd. Mediclaim 2024-25 premium payment manual

- An OTP will be sent to member's mobile no. and Email id which needs to be submitted at Login page. In case member do not have access to Mobile no. and Email, member can approach IRPs of their separating Plant/ Unit for updation of their Mobile no. and Email id.
- Members will be redirected to the enrollment page, as seen in figure below. The member can view his enrolment details.

- Delete Family Members:**

Here members can delete the family members by clicking on action button as highlighted below.

- Edit Contact Details:**

Please update your contact details below. Only the mobile number and email address can be edited. Fields marked with a red asterisk (\*) are mandatory.

**Delete Family Member**

**Edit Contact Details**

**Confirm Details**

Welcome Sachin Bandal

Enrollment 24-25 Payment Details Logout

**Family Member Details**

Min Number	Name	Plant Name	DOB	Age	Relationship	Gender	Aadhaar Card	Premium	Action
9999999		ASANSOL	18-Jan-1984	40	Self	Male	12XXXXXXXXX34	7505	
9999998		ASANSOL	18-Jan-1953	71	Spouse	Female	96XXXXXXXXX71	5045	

**Contact Details**

Address: Head Office S No 46/1 E-space Building A2, 3rd Floor, Vadgaonsheri, Pune Nagar Road Pune 411014 City: Pune State: Maharashtra Pin: 411014

**Other Details**

Notes:

- Maximum file size: 2MB
- Allowed file types: .jpg, .jpeg, .png, .pdf
- Please mask first 5 digits of your Aadhaar number prior to uploading the Aadhaar card image on portal

**Self Details**

Date of Birth: 01/01/1900 PAN Number: XXXXXXXXXX Aadhaar Card Number: 12XXXXXXXXX90

Document Type: Aadhaar Card Select File Choose File No file chosen Upload File

**Spouse Details**

Date of Birth: 18/01/1953 PAN Number: PAN NUMBER Aadhaar Card Number: 96XXXXXXXXX71

Document Type: Aadhaar Card Select File Choose File No file chosen Upload File

File Name	Relation	Action
<a href="#">1_SELF_AADHAAR_06072024181102.png</a>	Self	
<a href="#">1_SPOUSE_AADHAAR_06072024182713.png</a>	Spouse	

Date of Separation: 10/07/2000 SAIL Personal / Staff No.: 1234

Executive or Non-Executive: Executive Grade at Separation: E9 Save

**Top-up (Sum Insured)**

Not Opted Premium Amount: ₹ 0/-

5,00,000/- Premium Amount: ₹ 26,717/-

10,00,000/- Premium Amount: ₹ 45,418/-

15,00,000/- Premium Amount: ₹ 62,742/-

20,00,000/- Premium Amount: ₹ 78,744/-

Confirm Enhanced room rent with unchanged Basic Sum Insured of Rs. 4 lakh per member

Yes  No

**Remarks**

Enter Remarks

I Agree, All the information provided is correct to the best of my knowledge and I authorize the SAIL Group Health Insurance TPA to use the information for the purpose of providing health insurance services.

Confirm Details

In case of any query, please write to [sail@mdindia.com](mailto:sail@mdindia.com) along with your MIN No and Employee ID.  
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## Steel Authority Of India Ltd. Mediclaim 2024-25 premium payment manual

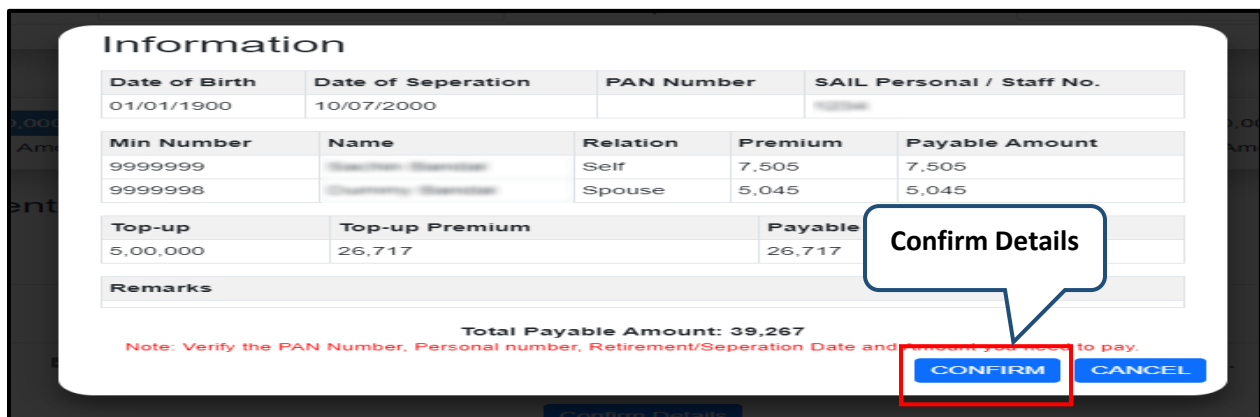
- **Other Details:**

Here members is required to fill self and spouse details by filling all the mandatory details marked in red asterisk.

4. To upload the document the document size should not exceed 2mb and should be in jpg/jpeg/png/pdf format.
5. After filling the other details such as Date of Separation, SAIL Personnel/Staff No. , Executive or Non-executive and Grade at Separation members is required to save the details by clicking on “Save” tab.
6. Members can opt for the desired top-up (sum insured).
7. Please note: If the members is executive with E8 and above grade then he is eligible for the enhanced room rent with unchanged basic sum insured.

If the members wants to opt for the same he is required to select the “Yes” button and click the check box and hit “Submit” button.

**Member is required to cross-check all the details and confirm by clicking on “Confirm” tab.**

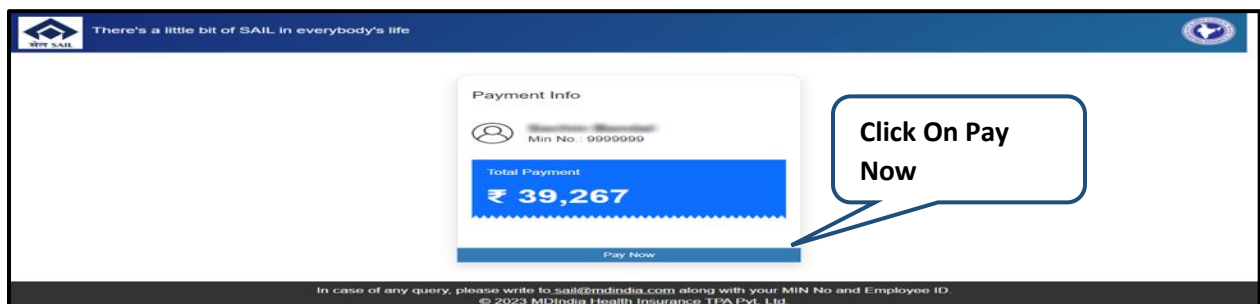


Date of Birth	Date of Seperation	PAN Number	SAIL Personal / Staff No.	
01/01/1900	10/07/2000			
Min Number	Name	Relation	Premium	Payable Amount
9999999	Shammi, Shammi	Self	7,505	7,505
9999998	Shammi, Shammi	Spouse	5,045	5,045
Top-up	Top-up Premium	Payable		
5,00,000	26,717	26,717		
Remarks				

**Total Payable Amount: 39,267**

**Note: Verify the PAN Number, Personal number, Retirement/Seperation Date and amount you want to pay.**

8. Next step is to click on “Pay Now”



Payment Info

Min No: 9999999

**Total Payment**

**₹ 39,267**

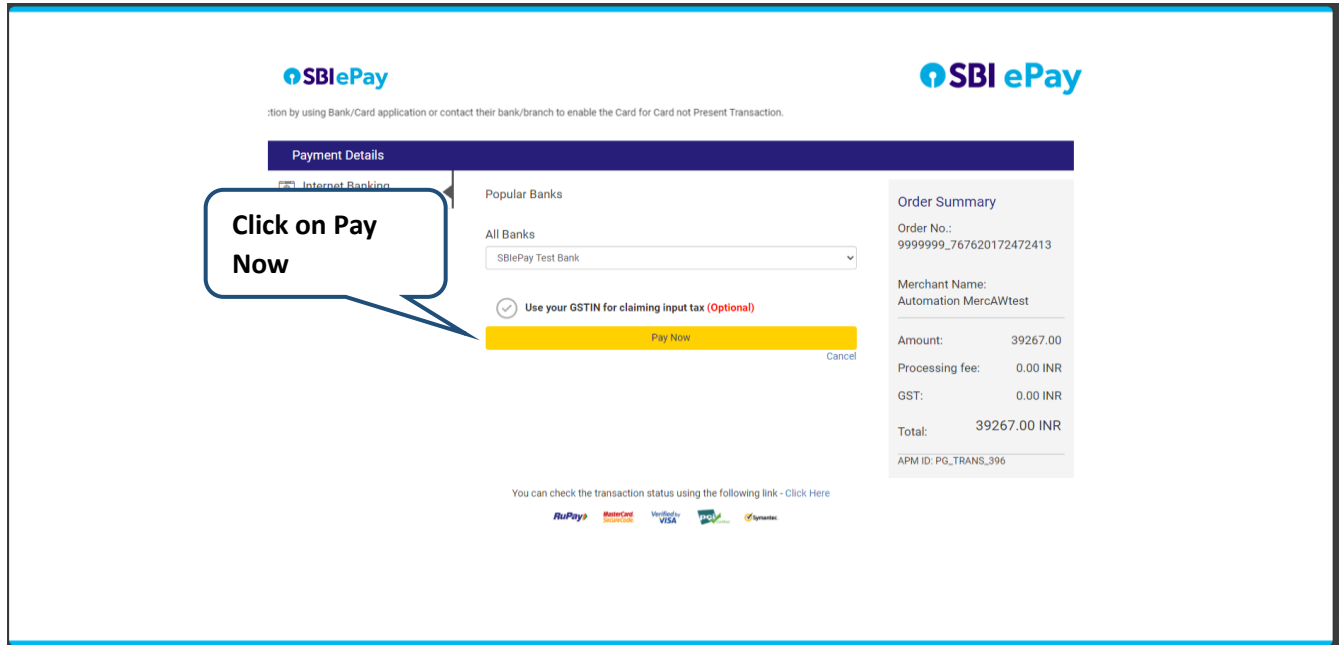
Pay Now

Click On Pay Now

In case of any query, please write to sail@mdindia.com along with your MIN No and Employee ID.  
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## Steel Authority Of India Ltd. Medclaim 2024-25 premium payment manual

9. Choose Mode of transaction of your choice and then click on “Pay Now”.



The screenshot shows the SBI ePay payment page. At the top, there are logos for SBI ePay and SBI ePay. Below the logos, there is a navigation bar with 'Payment Details' and 'Internet Banking'. The main content area is divided into two sections: 'Payment Details' and 'Order Summary'.

**Payment Details:**

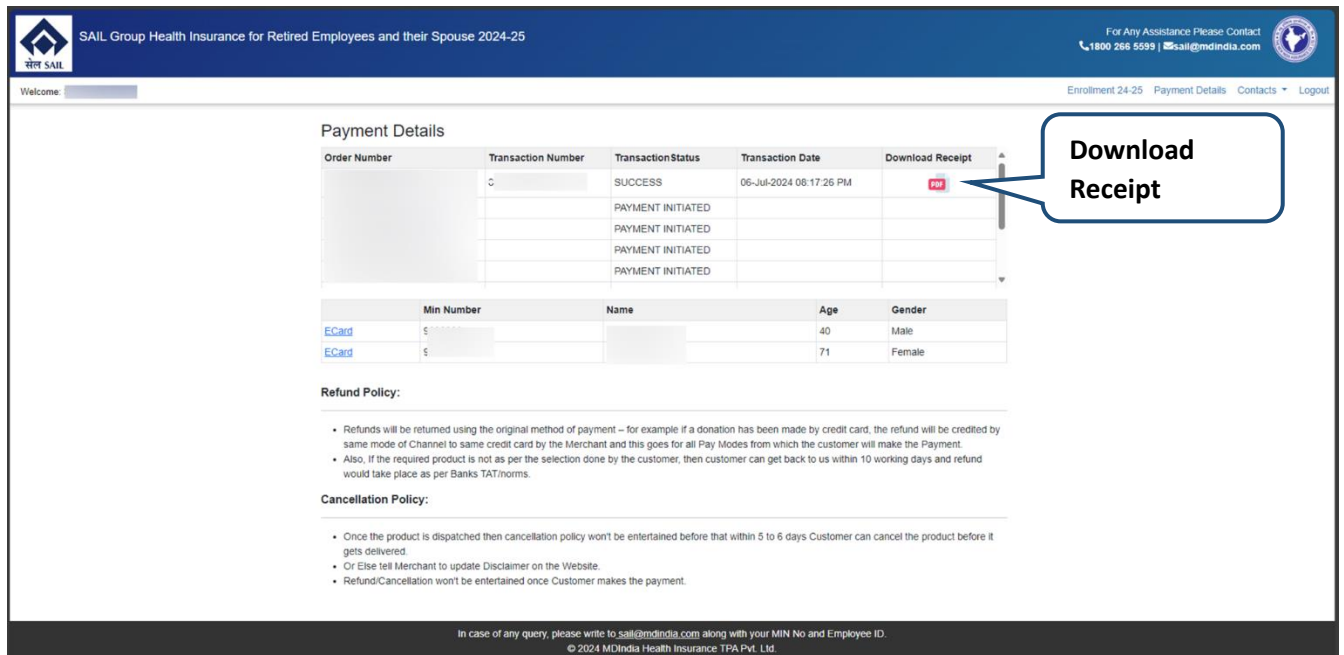
- Popular Banks
- All Banks: SBI ePay Test Bank
- Use your GSTIN for claiming input tax (Optional)
- Pay Now** (Yellow button)
- Cancel

**Order Summary:**

- Order No.: 9999999\_767620172472413
- Merchant Name: Automation MercAWtest
- Amount: 39267.00
- Processing fee: 0.00 INR
- GST: 0.00 INR
- Total: 39267.00 INR
- APM ID: PG\_TRANS\_396

At the bottom, there is a link to check transaction status and logos for various payment methods: RuPay, MasterCard, Visa, and others.

10. Members can view the payment details as below. Here members can download the receipt.



The screenshot shows the SAIL Group Health Insurance portal. The header includes the SAIL logo, the text 'SAIL Group Health Insurance for Retired Employees and their Spouse 2024-25', and contact information. The main content area is titled 'Payment Details' and contains a table of transaction records.

**Payment Details Table:**

Order Number	Transaction Number	Transaction Status	Transaction Date	Download Receipt
	C	SUCCESS	06-Jul-2024 08:17:26 PM	<a href="#">PDF</a>
		PAYMENT INITIATED		
		PAYMENT INITIATED		
		PAYMENT INITIATED		
		PAYMENT INITIATED		

Below the table, there is a section for 'Refund Policy' and 'Cancellation Policy'.

**Refund Policy:**

- Refunds will be returned using the original method of payment – for example if a donation has been made by credit card, the refund will be credited by same mode of Channel to same credit card by the Merchant and this goes for all Pay Modes from which the customer will make the Payment.
- Also, If the required product is not as per the selection done by the customer, then customer can get back to us within 10 working days and refund would take place as per Banks TAT/norms.

**Cancellation Policy:**

- Once the product is dispatched then cancellation policy won't be entertained before that within 5 to 6 days Customer can cancel the product before it gets delivered.
- Or Else tell Merchant to update Disclaimer on the Website.
- Refund/Cancellation won't be entertained once Customer makes the payment.

At the bottom, there is a footer with contact information and a copyright notice.



## Steel Authority Of India Ltd. Mediclaim 2024-25 premium payment manual

11. As seen below, members can view the payment receipt.

The screenshot displays the 'Payment Receipt' page on the SAIL Group Health Insurance portal. The receipt details are as follows:

Field	Value
Employee MIN	S
Employee Name	F
Category	SAIL Mediclaim (BOTH)
Revised Type	Both
Employee DOB	18/01/1984
Employee Gender	Male
Spouse MIN	C
Spouse Name	C
Spouse DOB	18/01/1953
Spouse Gender	Female
MHI Order Number	999999_367620172472413
Transaction Number	CXXXXXXXXX
Transaction Date	06-Jul-2024 08:17:26 PM
PAN Number	XXXXXXXXXX
SAILPNO	1234
Date of Separation	18/07/2020
Premium Amount	₹ 12,250
TOPUP	50000
TOPUP Amount	₹ 26,717
Transaction Amount (In Figures)	₹ 38,967
Transaction Amount (In Words)	Thirty-Nine Thousand Two Hundred Sixty-Seven
Transaction Status	SUCCESS
Remarks	

The page also features a table for 'Download Receipt' with columns for 'status', 'Transaction Date', and 'Download Receipt'. Below this, there is a table with columns for 'Age' and 'Gender'.

Age	Gender
40	Male
71	Female

At the bottom of the page, there is a footer with the text: "In case of any query, please write to [sail@mdindia.com](mailto:sail@mdindia.com) along with your MIN No and Employee ID. © 2024 MDIndia Health Insurance TPA Pvt. Ltd."

12. Members can download E-card after the completion of payment.

The screenshot displays the 'Payment Details' page on the SAIL Group Health Insurance portal. A callout box with the text "Click to download E-card" points to the 'ECard' link in the 'Min Number' table.

Min Number
<a href="#">ECard</a> 9999999
<a href="#">ECard</a> 9999998

The 'ECard' link is highlighted in blue. Below the table, there are sections for 'Refund Policy' and 'Cancellation Policy'.

The 'Refund Policy' section includes the following points:

- Refunds will be returned using the original method of payment same mode of Channel to same credit card by the Merchant.
- Also, If the required product is not as per the selection of the merchant, the refund would take place as per Banks TAT/norms.

The 'Cancellation Policy' section includes the following points:

- Once the product is dispatched then cancellation policy will not be applicable.
- Or Else tell Merchant to update Disclaimer on the Website.
- Refund/Cancellation won't be entertained once Customer has received the product.

The 'ECard' window shows the following details:

**SAIL GROUP MEDICLAIM SCHEME**  
THE NEW INDIA ASSURANCE CO. LTD.

Issued for the policy period 2023-24

GENERAL & CASHLESS ENQUIRY HELPLINE  
TOLL FREE : 1800-266-5199  
FAX NO : 1800-235-4449  
E-MAIL : [sail@mdindia.com](mailto:sail@mdindia.com)

WEBSITE : <https://sail.mdindia.com>  
SAIL Mobile App Link : <https://bit.ly/2OupW76>

MDIndia Health Insurance TPA Private Limited  
305, 4th Floor, 4 wing, 2nd Stage, New Sector Road,  
Indraprastha, New Delhi - 110028, www.mdindia.com

Cardless Hospitalization in Network Hospitals can be obtained on completion with this card, on authorization letter issued by the TPA. & photo identification such as voters ID, Driving License, Passport etc.

At the bottom of the page, there is a footer with the text: "In case of any query, please write to [sail@mdindia.com](mailto:sail@mdindia.com) along with your MIN No and Employee ID. © 2024 MDIndia Health Insurance TPA Pvt. Ltd."